

Dec. 81-83

OFFICE OF
NAVAJO COUNTY ATTORNEY

NAVAJO COUNTY GOVERNMENTAL CENTER
HOLBROOK, ARIZONA 86025
TELEPHONE (602) 524-6161

JAY V. FLAKE
COUNTY ATTORNEY
WARNER G. LEPPIN
CHIEF DEPUTY

THOMAS L. WING
DEPUTY
DALE K. PATTON, JR.
DEPUTY
MICHELLE O'HAIR
DEPUTY
BRET H. HUGGINS
DEPUTY

TO: BOARD OF SUPERVISORS

FROM: NAVAJO COUNTY ATTORNEY'S OFFICE, Dale K. Patton, Jr.,
Deputy County Attorney

RE: LIBRARY CONTRACT
ATTORNEY GENERAL CONTRACT NO. 2204

DATE: September 20, 1983

The Navajo County Attorney's Office has reviewed the above referenced contract and has found that it is in proper form and it is within the powers and authorities granted to the County to enter into such contract.

Res 8-83

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RESOLUTION 81-83

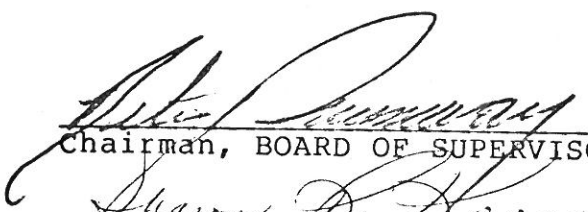
Resolution No. 81 a resolution of the Navajo County Board of Supervisors authorizing execution of Attorney General Contract No. 7204. The Board of Supervisors of Navajo County has authority to enter into an intergovernmental agreement pursuant to A.R.S. 11-952 with the State of Arizona and

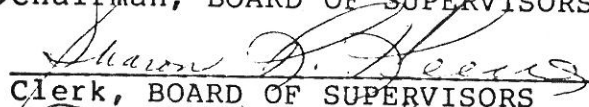
WHEREAS the County has the authority pursuant to A.R.S. 11-251 and A.R.S. 11-909; and

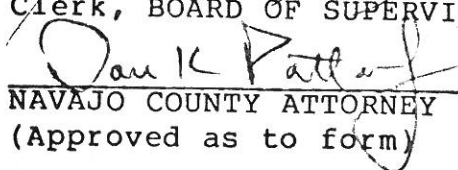
WHEREAS the Navajo County Attorney's Office has reviewed the Attorney General Contract No's. 7204.

BE IT THEREFORE RESOLVED that the county librarian, Laura Massie is authorized to execute said agreement in the name of the county.

PASSED AND ADOPTED this 27th day of September, 1983.


Chairman, BOARD OF SUPERVISORS


Clerk, BOARD OF SUPERVISORS


NAVAJO COUNTY ATTORNEY
(Approved as to form)



DEPARTMENT OF LIBRARY, ARCHIVES AND PUBLIC RECORDS

STATE OF ARIZONA

3RD FLOOR CAPITOL
1700 W. WASHINGTON
PHOENIX, ARIZONA 85007
PHONE: (602) 255-4035

SHARON G. WOMACK
DIRECTOR
ARLENE BANSAL
DEPUTY DIRECTOR

July 27, 1983

Laura Massie
Roxanne Whipple Memorial - Navajo County Library
420 West Gilmore
Winslow, AZ 86407

Dear Ms. Massie:

The project agreement for your 1983 LSCA Grant is being returned to you in order that you may submit it to the attorney for your agency who can complete the legal requirements for an intergovernmental agreement. Although this step has not been required on previous contracts, we are endeavoring to comply with a recent request from the Attorney General's Office. The attorney may sign off on a separate piece of paper attached to the agreement. In the future there will be a space on the agreement for your attorney's signoff.

The statute, A.R.S. § 11-952 (see attachment), requires that every intergovernmental agreement, of which this LSCA Project Agreement is one, must before it is signed by you, be submitted to the attorney for your public agency, board or commission "...who shall determine whether the said agreement is in proper form and is within the powers and authority granted under the laws of this state to such public agency, board or commission." The attorney should cite the authority in the blank in the first paragraph on the agreement form. This authority may be a statute, ordinance or resolution of the City Council or Board of Supervisors or other governing board. If it is a resolution, the resolution number and/or date should be put in the blank provided and a copy attached on this agreement.

If your attorney has any questions about this procedure, he may wish to call Assistant Attorney General Virginia Whitehead at 255-1628.

Thank you for your cooperation.

Sincerely yours,

Sharon G. Womack

Sharon G. Womack
Director

Enclosures

**DEPARTMENT OF LIBRARY, ARCHIVES AND PUBLIC RECORDS
LIBRARY SERVICES AND CONSTRUCTION ACT
PROJECT AGREEMENT**

This agreement is made and executed by and between the State of Arizona Department of Library, Archives and Public Records, ("Department"), acting under authority of A.R.S. §§ 11-952, 41-1336.A and B and §§ 41-1337.B.4 and 6, and the Roxanne Whipple Memorial - Navajo County Library, acting under authority of Resolution # 51 ("Library"). The parties intend that the Library administer certain functions, hereinafter described, as part of the required State Plan which has been developed by the Department under Title I of the Library Services and Construction Act, as amended, P.L. 91-600.

The parties agree that the Library will:

- 1) Spend the monies allocated under this agreement only for the following project: Grant # 82/83-I-II-2g2, Mobile Outreach Project.
- 2) Submit brief descriptive progress reports as requested by the Department, and a detailed description and evaluation report upon completion of the project.
- 3) Maintain a record of all expenditures made on the project, which record shall be available to Department upon request, and, upon completion of the project, submit an annual report of expenditures, properly certified, to the Department.
- 4) Include the following acknowledgement in all publications, publicity or presentations on any project funded wholly or in part by Library Services and Construction Act:

This project was funded wholly or in part by the Library Services and Construction Act as administered by the Arizona Department of Library, Archives and Public Records.

- 5) Disposition of any property acquired under this grant will be in accordance with federal regulations as interpreted by the Department.
- 6) Comply with all Federal and State statutes, rules, regulations and executive orders applicable to this grant.

The parties further agree that this project will be administered by the Department, and that such administration will consist of:

- 1) Giving the Library \$ 12,000 for the above-described project.
- 2) Assuming responsibility for accounting and reporting to the federal government.
- 3) Rendering assistance as may be needed to insure success of the project.

The parties further agree that:

- 1) The term of this agreement ends on 12-31-83, except that upon written request of the Library and written approval of the Department, the agreement may be extended for a term not to exceed twelve months.

- 2) This agreement is subject to termination under A.R.S. § 38-511.
- 3) This agreement may be terminated under 34 CFR § 74.
- 4) This agreement is not effective until filed with the Secretary of State.

In Witness Whereof, the Department and the Library have caused this agreement to be executed.

Sharon S. Womack
(Department)

Roxanne Whipple Memorial/
Navajo County Library
(Library)

Director
Department of Library,
Archives and Public Records

(Date)

Laura Massie, Director
(Title)
Laura Massie, Director

July 7, 1983
(Date)

Pursuant to A.R.S. § 11-952, the undersigned Assistant Attorney General has determined that the foregoing agreement, Attorney General Contract No. _____, is in proper form and is within the powers and authority granted under the laws of the State of Arizona to the Department of Library, Archives and Public Records.

ROBERT K. CORBIN, ATTORNEY GENERAL
BY:

Challen Green This 12 day of July, 1983.
Assistant Attorney General

FILED IN THE OFFICE OF THE SECRETARY OF STATE

This _____ day of _____, 19____, and numbered _____.

ARIZONA REVISED STATUTES

ANNOTATED

Cumulative Pocket Part

For Use In 1982-1983

Replacing prior Pocket Part in this volume

Volume 3

Titles 9 to 11

Including Legislation Enacted Through The Second
Regular And The Fourth Through Seventh Special
Sessions Of The Thirty-Fifth Legislature
(1981 and 1982)

WEST PUBLISHING CO.
WEST PUBLISHING CO.

ities; prohibitions; agreement

to property as to which county and rates were negotiating a lease of the in the United States to county for is, constituted a cooperative agree- establishment of a public park within of authorizing statute, and such co- cement was not the same as a lease der separate authorizing statute. *Pi- rust Co. v. Kirk* (App.1979), 121 Ariz. 1996.

rsuant to this article is guilty of

ences

ion of offenses, see § 13-601 et seq.
§ 13-801 et seq.
of imprisonment, see § 13-701 et seq.

POWERS

gas pipelines, intergovernmental con-
int exercise of powers agreement, see

entry, intergovernmental agreements
ng states, see § 28-113.
strict service programs, agreements or
cepted, see § 15-365.

gency" shall include the federal
in tribe, this state, an adjoining
of this state or an adjoining state,
orations, and any other political

gement program eligible for full federation under the Resource Conservation
ry Act of 1976, 42 U.S.C.A. §§ 6801,
and 6926. *Op.Atty.Gen. No. 179-42*,
on of a private organization as a local
cannot cause the entity to become a
mental unit for purposes of this sec-
g "public agency" for purposes of joint
powers between the public agencies.
n. No. 170-10.

of government
nt of economic security could enter
tract with a council of government
not incorporated as long as the depart-
anying out its authorized responsibil-

ities and the council was otherwise authorized to
enter into such a contract which would be en-
forceable against the council. *Op.Atty.Gen. No.*
R75-244, p. 115, 1975-76.

Council of government does not qualify as a
governmental agency under this section relating to
intergovernmental agreements and contracts so as
to exclude it from the provisions of § 41-1051 et

seq. relating to contract for outside professional
services.

2. Delegation of authority

A public agency could delegate its authority to
enter into intergovernmental agreements only
when it is authorized by statute, charter, or other
governing law to otherwise delegate its discretion-
ary power to contract. *Op.Atty.Gen. No. 180-92*.

§ 11-952. Intergovernmental agreements and contracts

A. If authorized by their legislative or other governing bodies, two or more public agencies by direct contract or agreement may contract for services, or jointly exercise any powers common to the contracting parties and may enter into agreements with one another for joint or cooperative action, except that if two or more school districts arrange to become contracting parties under the terms of this section, such contract shall first be approved by the state board of education.

B. Any such contract or agreement shall specify the following:

1. Its duration.
2. Its purpose or purposes.
3. The manner of financing the joint or cooperative undertaking and of establishing and maintaining a budget therefor.
4. The permissible method or methods to be employed in accomplishing the partial or complete termination of the agreement and for disposing of property upon such partial or complete termination.
5. Any other necessary and proper matters.

C. No agreement made pursuant to this article shall relieve any public agency of any obligation or responsibility imposed upon it by law.

D. Every agreement or contract involving any public agency, board or commission made pursuant to this article shall, prior to its execution, be submitted to the attorney for each such public agency, board or commission, who shall determine whether the said agreement is in proper form and is within the powers and authority granted under the laws of this state to such public agency, board or commission.

E. Any agreement or contract submitted to the attorney general shall be filed with the secretary of state and shall become effective on the date provided in the agreement, but in no event prior to the date it is filed with the secretary of state. The secretary of state shall prepare a cross-index of the names of all public agencies who coordinate with the attorney general and secretary of state and file an agreement under this section.

F. Any agreement or contract submitted to an attorney other than the attorney general shall be filed with the secretary of state if the agreement affects more than one county and shall be filed with the county recorder if only one county is affected and shall become effective on the date provided in the agreement but in no event prior to the date it is filed with the proper officer.

G. Appropriate action by ordinance, resolution or otherwise pursuant to the laws applicable to the governing bodies of the participating agencies approving or extending the duration of the agreement or contract shall be necessary before any such agreement, contract or extension may be filed or become effective.

H. If a school district is a party to an agreement made pursuant to subsection A, the parties to such agreement may extend the duration of the agreement by notification to the proper officer with whom the agreement is filed pursuant to subsection E or F and the state board of education. Such agreement may be extended as many times as is desirable, but each extension may not exceed the duration of the previous agreement.

Amended by Laws 1979, Ch. 119, § 1, eff. Apr. 21, 1980

Cross References

Cancellation of state contracts, conflict of inter-
ests, public officers and employees, see § 3-511.
Intergovernmental agreements and contracts,

background, fingerprints and background information, see § 5-107.01.
School districts and other governing bodies,
see § 15-342.

Public transportation services, contracts and agreements, see § 40-1152.

Real estate department and public safety department, see § 32-2181.

School lunch program agreements, exemption, see § 15-1152.

Special education programs, intergovernmental agreements, see §§ 15-764 and 15-765.

Supplementary Index to Notes

Council of government 2

Counsel 3

Delegation of authority 1.5

Education 5

Grants 4

Hazardous waste 7

Land 6

1.5. Delegation of authority

A public agency could delegate its authority to enter into intergovernmental agreements only when it is authorized by statute, charter, or other governing law to otherwise delegate its discretionary power to contract. Op.Atty.Gen. No. 189-92.

2. Council of government

Council of government does not qualify as a governmental agency under § 11-951 relating to intergovernmental agreements and contracts so as to exclude it from the provisions of § 41-1051 et seq. relating to contracts for outside professional services. Op.Atty.Gen. No. R75-244, p. 115, 1975-76.

Department of economic security could enter into a contract with a council of government which was not incorporated as long as the department was carrying out its authorized responsibilities and the council was otherwise authorized to enter into such a contract which would be enforceable against the council. Id.

3. Counsel

County board of supervisors cannot unilaterally employ civil counsel to render general legal advice in place of the county attorney, and power of supervisors to select other counsel to handle matters likely to result in litigation is subject to concurrence by the county attorney. Op.Atty.Gen. No. 77-80, p. 184, 1976-77.

§ 11-951. Limitation of power.

Index to Notes

Delegation of authority 2

Hazardous waste 1

1. Hazardous waste

Department of health services has sufficient statutory authority to implement a hazardous waste management program eligible for full federal authorization under the Resource Conservation and Recovery Act of 1976, 42 U.S.C.A. §§ 6901, 6903, 6924, and 6926. Op.Atty.Gen. No. 179-42.

4. Grants

School districts may participate in projects funded by land and water conservation grants and administered by the Arizona outdoor recreation coordinating commission if the grant recipient is a city, town or county which will provide matching funds and enter into a corresponding intergovernmental agreement with the school district. Op. Atty.Gen. No. 78-16.

5. Education

Any school district participating in the state purchasing program with the division of finance of the Arizona department of administration must fulfill all duties imposed on parties entering into intergovernmental agreements pursuant to § 11-951 et seq. Op.Atty.Gen. No. 179-79.

Joint pooling efforts by several school districts for the payment of their employees' health care costs may be implemented only through an intergovernmental agreement approved by the appropriate state and local authorities. Op.Atty.Gen. No. 78-198.

Two or more school districts, in furtherance of their respective special education programs and with approval of the state board of education, could jointly purchase land through an intergovernmental agreement if the conditions outlined in this section and §§ 15-442 (general powers and duties of school district board of trustees), and 15-1015 (powers of the governing board of a school district or county) are met. Op.Atty.Gen. No. 78-194.

School district could contract with another district to provide special educational services for a handicapped student, but district in which student resides would have to pay his necessary room and board expenses while enrolled in a non-residential program in the other district. Op.Atty.Gen. No. 78-160.

6. Land

State land department did not have to enter into cooperative agreements with municipalities covering land within the municipal boundaries, but, if a department entered into such agreements, state forester would have to protect the lands within the municipal boundaries pursuant to the agreements. Op. Atty. Gen. No. 178-272.

7. Hazardous waste

Department of health services has sufficient statutory authority to implement a hazardous waste management program eligible for full federal authorization under the Resource Conservation and Recovery Act of 1976, 42 U.S.C.A. §§ 6901, 6903, 6924, and 6926. Op.Atty.Gen. No. 179-42.

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2. Delegation of authority

A public agency could delegate its authority to enter into intergovernmental agreements only when it is authorized by statute, charter, or other governing law to otherwise delegate its discretionary power to contract. Op.Atty.Gen. No. 189-92.



DEPARTMENT OF LIBRARY, ARCHIVES AND PUBLIC RECORDS

LIBRARY EXTENSION SERVICE
2219 SOUTH 48TH ST. SUITE D
TEMPE, ARIZONA 85282
PHONE: (602) 255-5841

STATE OF ARIZONA

SHARON C. WOMACK
ACTING DIRECTOR

EDITH M. HART
EXTENSION LIBRARIAN

Grant Application Cover Sheet

Arizona State Library Use Only:

Received _____

Grant No. _____

Agency Roxanne Whipple Memorial/
Navajo County Library County Navajo
Address 420 W. Gilmore Winslow Arizona
(P.O. Box or Street) (City) (Zip Code)
Title of Project Mobile Outreach Project
Project Category Services to rural disadvantaged and ethnic minorities.

If JOINT APPLICATION, legal names and addresses of agencies and/or system applying other than above:

Submitted for FY 1982/83

Project Administrator Laura Massie

Project Director Laura Massie

New Project ☒ Continuing Project ☐

If a continued project please indicate

Last FY grant No. _____

Project Duration (months) 6 months

BUDGET:

Salaries/Wages	\$ _____
Books/Periodicals	\$ <u>4,000</u>
AV Materials	\$ _____
Equipment	\$ <u>8,275</u>
Contract Services	\$ _____
Other Operations	\$ _____
TOTAL	\$ <u>\$12,275</u>

ABSTRACT (limit 300 words): See attached page.

ROXANNE WHIPPLE MEMORIAL NAVAJO COUNTY LIBRARY

420 WEST GILMORE, WINSLOW, ARIZONA 86047

OBJECTIVES

The project would purchase a small truck and five hundred books for use in outreach and extension services of the Navajo County Library.

In order to extend library service to two target groups, a weekly visiting "mini-library" will take books, programs, and materials to the ethnic minority populations in the Ft. Huachuca and Chaparral neighborhoods of Winslow, and to the Navajo and Hopi communities geographically isolated from the central library. Existing buildings will be used as "branch libraries" during these visits. A deposit collection of books in the Heber area will take very basic library services to one isolated community of southern Navajo County, a rural disadvantaged area. These unserved persons have expressed to us a desire for library service.

A vehicle is needed to provide current outreach and extension services; expansion of those services is not feasible without one. Materials purchased by the project will supplement the county library collection; other costs, such as staff and travel, will be provided by the library.

Form to Accompany Proposal

 Roxanne Whipple Memorial/
 Library - Apache Navajo County Library
 Project Title Mobile Outreach Project County Navajo

 Project Category Service to rural disadvantaged
 and ethnic minorities Amount \$12,275

Project Director Laura Martin Phone 289-4982

Project Agent Tom Candelaria Phone 289-5533

Project duration: 6 months

Overall goals: To extend outreach/extension services to unserved populations of Winslow and Navajo County which have expressed an interest in receiving library services.

3. Target population (indicate number): 67,629 (*1,774)

 Urban
 Suburban
 67,629 Rural

4. Number of people served by the project: 67,629

5. Type of people served (indicate number):

20,086 (279)	Economically disadvantaged	169 (4)	Physically handicapped
18,715 (996)	Limited English Speaking	Please give number of blind	
18,400 (491)	General Public	participating	169 (4)

6. Age group (give number in target population):

8,181 (179)	0-4 Preschool	27,116 (678)	75-84 Working
13,828 (336)	5-13 Children	4,081 (164)	65+ Aged
14,423 (417)	14-24 Youth		

 7. Target area served (identify by name): Navajo County; Southside and Coop
 rural disadvantaged; town neighborhoods of Winslow
 Type ethnic minorities Population 67,629 (1,774)

8. Ethnic Groups served (indicate number):

12,139 (489)	Native American	4,538 (996)	Spanish Speaking
201 (10)	Oriental	7,139 (556)	Other
507 (145)	Black	4,129 (1,774)	Total
17,543 (594)	White		

9. Lines of libraries and/or open served by project: Navajo County Library

* Figures are from 1980 Census. Figures in parentheses are those for Southside and Coopertown neighborhoods of Winslow — others reflect Navajo County.

Applicant: [Signature]

Date 3/8/83

ROXANNE WHIPPLE MEMORIAL - NAVAJO COUNTY LIBRARY

420 WEST GILMORE, WINSLOW, ARIZONA 86047

Project Background and Description

The outreach program will involve three components: 1) direct library service to the Southside and Coopertown neighborhoods of Winslow; 2) circulation of a deposit collection of books to residents of an isolated rural area of Navajo County; 3) publicity of existing library services and materials.

The project would provide regular library service to the Southside and Coopertown neighborhoods of Winslow; these are areas which are predominantly populated by ethnic minorities and are geographically isolated from the main library. Existing buildings will be utilized as "branch libraries" during weekly visits to each community.

In July, 1982, the Navajo County Library initiated such service to the Southside community, taking about 400 books weekly to the Madonna House. An average of twenty-five persons, mostly children and young adults, have visited the "mini-library" during each two-hour visit. Over 1,000 books have been circulated; requests for new and additional materials have increased. Patrons have begun requesting specific information and books from the main library. Film and other children's programs have brought enthusiastic crowds, and some of the children have encouraged their parents to bring them to the central library.

The project would not only provide continuation of this program, but it would allow us to expand outreach to provide similar service to Coopertown. Our "mini-library" would make weekly visits there, taking books, children's programs and other services to that community. We need to purchase more and newer books for children and young adults to be used in the program. Support from the community to meet this need has already been demonstrated by gifts to purchase additional materials. A local organization has contributed for a few children's books, and members of the community have offered other things for such materials.

The outreach program would also purchase materials to establish one deposit collection in the southern area of Navajo County. During the past six months the county library has been approached by citizens from two communities of that area desiring library services. Residents in Heber/Overgaard are presently working to find a location and volunteer staff; they would like to have a deposit collection placed in the community and services such as interlibrary loan established. An emphasis would be placed on purchasing adult materials which would be supplemented by materials owned by the county library. This program would be operational by the end of the project period, with books in circulation and a schedule for visits and rotation of materials established. If successful, the project could be later expanded to provide deposit collections in other small, isolated communities.

Publicity would be ongoing throughout the project period, aimed at attracting readers and promoting awareness of library facilities, collections and services. Both in-kind and paid would include the media, handouts and presentations to local agencies and organizations.

The largest single cost of the project would be the purchase of a small truck suitable for transporting materials and staff necessary to provide outreach and extension services. The personal vehicle of a staff member, presently in use, will not be available after March, 1983. Materials are needed to supplement those owned by the county library and to establish the initial deposit collection.

Local support has already been demonstrated by gifts to purchase materials. The county library will provide staffing, technical services, interlibrary loan services and publicity. Travel expenses involved could be kept at a minimum by combining visits with extension services to affiliate libraries in the county.

La Casa de Nuestra Señora

P. O. Box 334
Winslow, Arizona 86047

March 4, 1983

To Whom It May Concern:

I am director of a house of Catholic lay missionaries located in one of the more poorly developed areas of the City of Winslow. For the past several months, staff from Roxanne Whipple Public Library have been coming on a weekly basis to bring books to the children... and adults... of this area, which is geographically divided from the main part of the city by the Santa Fe Railroad tracks. They have also had story hours and other aspects of their library program films, etc.

We have found a good response to this in our area, and hope that they will be able to continue it. We also see the need in a community (Cochise) similar to the one in which we live, and we feel that the people of that area, particularly the youngsters, would also benefit from such an outreach program since many of them do not otherwise take advantage of programs offered at the main library which is located on the opposite end of the city.

Any help that could be given the staff of the library to continue in this service would be of great service to the community.

Sincerely,

Kathy McVady

Kathy McVady, Director

ROXANNE WHIPPLE MEMORIAL - NAVAJO COUNTY LIBRARY

420 WEST GILMORE, WINSLOW, ARIZONA 86047

Target Audience

The two groups who would benefit from this project have been designated by the Arizona State Long-Range Plan (1981-89) as target groups: the ethnic minority population of Winslow and the rural, disadvantaged population of Navajo County.

Navajo County, in northern Arizona, has a population of 47,029, only slightly over half of which has direct library service. The southern part of the county (south of I-40) contains a number of small communities which are isolated by distance and geographic barriers; persons in Heber, for example, are 27 miles from the nearest library services. Northern Arizona Council of Governments estimate 20,500 persons living in the area in 1980, approximately 12,500 of them in communities served by small libraries which fall far short of Arizona Minimum Standards for Public Libraries. The remaining population, almost 8,000 persons, does not have local access to even the most basic library service. In addition, these same figures estimate that population to have increased almost 13% from 1980 to 1983.

Not only are there problems of isolation, but the population of the county meets criteria established by the Long Range Plan for the disadvantaged. U.S. Census statistics show that 29.7% of the county's population is below the poverty level; 49.3% of the adults over the age of 25 do not have a high-school education. Arizona Statistical Review figures show the county's unemployment figure in June, 1982, to stand at 19.1%.

A second target group for the project is the ethnic minority population of Winslow, a limited-English-speaking group. Two neighborhoods, in particular, have a high concentration of such persons, and these are neighborhoods which are geographically remote from the central library building; easy foot or bicycle access is impossible due to the Santa Fe

railroad and highways. (See attached map.)

The population of the Southside neighborhood (1980 Census ED 387) is 69; 60% of those are Hispanic in origin and 15% are Native American. 40% of that population is composed of children under the age of 17. The population of the Cooperstown neighborhood (ED 386) is 54% Hispanic and 31% Native American, a total of 1168 persons. 38.4% of those are under the age of 17.

ROXANNE WHIPPLE MEMORIAL - NAVAJO COUNTY LIBRARY

420 WEST GILMORE, WINSLOW, ARIZONA 86047

Goals and Objectives

Goal 1) To provide basic library service to an isolated rural population of southern Navajo County, which is presently part of a large unserved area.

Objectives:

- 1) To establish a minimum of one deposit collection within the project period, with arrangements completed for a location, a volunteer staff, personnel for the library services, and a schedule of regular visits.
- 2) To purchase 250 paperback books which, supplemented by county library materials, will form a core collection for use in a deposit collection.
- 3) To purchase a vehicle to transport materials and staff for this outreach project.

Goal 2) To provide library service to persons living in Winslow neighborhoods which are geographically separated from the central library.

Objectives:

- 1) To provide weekly visits to Southside and Coopertown neighborhoods.
- 2) To provide a minimum of one children's program each month for each neighborhood.
- 3) To purchase 250 new materials for this outreach program, with an emphasis on children's and young adults' materials and in paperback and/or permabound format when available.
- 4) To purchase a vehicle to be used for transporting materials and staff for the outreach program.

ROXANNE WHIPPLE MEMORIAL - NAVAJO COUNTY LIBRARY

420 WEST GILMORE, WINSLOW, ARIZONA 86047

Plan of Action

Continuation of the weekly Southside outreach program and publicity will be ongoing from the first month of the project.

During the first month we will also visit Heber and begin plans for establishing a deposit collection. Orders will be placed for materials and a vehicle.

From the second through the fourth months purchasing will be completed, and materials will be processed as they arrive. A location will be designated for the Coopertown outreach program, and publicity and a schedule for visits released.

Materials processing will be completed by the fifth month. Coopertown outreach service will be initiated, and arrangements will be completed for service in Heber. A location and volunteer staff will be prepared, publicity released and a deposit collection placed.

Evaluation will take place during the sixth month of the project, and a final report submitted.

ROXANNE WHIPPLE MEMORIAL - NAVAJO COUNTY LIBRARY
420 WEST GILMORE, WINSLOW, ARIZONA 86047

Evaluation

Evaluation of the project will be the most difficult aspect, due to the limited time period. We do not anticipate the project being fully operational until near the end of the project period.

We will purchase and process at least 500 new books for the project. Service will be established in the three target areas, including a deposit collection of at least 250 books in Heber. We will provide at least five items of publicity, regarding the project and awareness of available library services in general. A vehicle will be in use by the end of the project period.

Statistics will be kept on circulation, attendance at children's programs and new library cards issued as a result of the project. These statistics, along with patrons' comments and responses to the program, will be submitted with the final report.

ROXANNE WHIPPLE MEMORIAL - NAVAJO COUNTY LIBRARY

420 WEST GILMORE, WINSLOW, ARIZONA 86047

Project Director

Laura Massie, Director of the Roxanne Whipple Memorial/Navajo County Library, will serve as project director. Ms. Massie received her Master of Arts in Library Science from the University of Missouri and has been in her position for two years. She previously was Director of the Farmington Public Library in Farmington, Missouri, for 51 years.

Kim Crowlie, Children's Librarian, will also be involved in the project. Ms. Crowlie received her Master of Art in Library Science from the University of Arizona and has worked with the Southside Project since January, 1983.

Department of Library, Archives and Public Records
LIBRARY EXTENSION SERVICE

BUDGET SHEET

<input type="checkbox"/> State Grant-in-Aid <input checked="" type="checkbox"/> LSCA Federal Grant		Library <u>Roxanne Whipple Memorial /</u> <u>Navajo County Library</u> Project <u>Mobile Outreach Project</u>	
Grant Request		Local Share (if any)	COMMENTS
Item	Amount		
Small truck, with shell	\$7,525		Item would go to bid; cost shown is average of prices quoted by local dealers. Specs include 4-cylinder engine, manual transmission, bench seat, A/C, and 7' bed.
Sales tax	325		
Insurance for one year	250		
License for one year	175		
	<u>\$8,275</u>		
500 books, @\$8	\$4,000		Collection would be supplemented by county library collection, \$12,000 book budget for next year, and \$1,000 in donations for new books.
			County library would also provide staffing, travel expenses, technical services and publicity.
TOTALS	\$12,275		

IN MAKING THE ABOVE REQUEST IT IS UNDERSTOOD THAT FUNDS WILL BE EXPENDED
IN THE FULL INTENT OF THE OUTLINE PROGRAM IN BOTH TIME AND PURPOSE.

Signature Laura M. [illegible] Date 3/8/83